



THE UNIVERSITY OF THE WEST INDIES

VACANCY

PROJECT MANAGER (SHORT TERM - 7 MONTHS) CENTRE OF EXCELLENCE FOR OCEANOGRAPHY AND THE BLUE ECONOMY (COBE)

Applications are being invited from suitably qualified persons or consulting firms for the role of Project Manager, Centre of Excellence for Oceanography and the Blue Economy (COBE) to be headquartered at Five Islands Campus of The University of the West Indies (UWI) in Antigua and Barbuda.

The proposed Centre of Excellence for Oceanography and the Blue Economy (hereinafter referred to as the COBE or the Centre) is a collaborative effort of The University of the West Indies, the Government of Antigua and Barbuda, the Association of Commonwealth Universities, the Commonwealth Enterprise and Investment Council and the Centre for the Environment, Fisheries and Agriculture Science otherwise referred to as the International Steering Committee (ISC). The Centre's overarching aim is to develop research and strengthen institutional capacity in the areas of marine sciences and the blue economy within the West Indies and globally.

The Project Manager, COBE, will be responsible for planning and overseeing the design of this project to ensure that it is implemented on time and within its approved budget for August 2022. *Inter alia*, the Project Manager will develop the COBE's project charter, commission the Centre's project team, plan and designate project resources, prepare budgets, monitor progress, and engage stakeholders throughout the project's lifecycle. S/he will also develop the proposal for the Centre's establishment and thereafter supporting its presentation to the University's Finance & General Purpose Committee (UF&GPC).

The Project Manager over the duration of the contract and under the guidance of ISC shall be responsible and accountable for successful project delivery. The key responsibilities are to ensure safe, effective and efficient execution of the agreed work, in keeping with the technical and contractual requirements.

QUALIFICATION AND EXPERIENCE:

The ideal candidate must have the following:

- Postgraduate University Degree (Master's or equivalent) in Physical Oceanography/Coastal Engineering/Hydrography or related field.
- Training in Business and Management would be an asset.
- Minimum of five (5) years' work experience in Physical Oceanography/Coastal Engineering/Hydrography or a related field.
- Working knowledge of Remote Sensing and GIS tracking technology of Marine Sciences
- Management experience in the delivery of projects, preparation of calculations, hydraulic analysis and modelling, public consultation and profiling
- Experience in Project Management and development of business case/ project proposals

SPECIALISED EXPERTISE:

- Strong organizational, planning and communications skills
- Demonstrated proficiency in English (listening, speaking, reading and writing) is required.
- Fluency in a second language (asset)
- Certification in scuba diving, CPR / First Aid (asset)

- Experience working in isolated environments (asset)

The successful candidate will be expected to assume duties no later than November 1, 2021.

Please submit detailed application with curriculum vitae giving full particulars of qualification and experience, biodata and the names of at least three (3) referees under confidential cover to: University Registrar, Office of Administration, The Vice-Chancellery, The University of the West Indies, Mona, Kingston 7, Jamaica, West Indies. Email: oadmin@uwimona.edu.jm .

Applicants are advised to ask their referees to send references under **CONFIDENTIAL** cover **DIRECTLY** to the University Registrar without waiting to be contacted by the University.

CLOSING DATE FOR RECEIPT OF APPLICATIONS: OCTOBER 8, 2021