

# DEREK GORDON DATABANK

## Data access application form

Applicant (Please complete in block capitals):

Title	First Name	Last Name
Department		Institution
Occupation		
Address		
Postcode		Telephone
Fax		E-mail address
If you are a student, please tick the appropriate box		Undergraduate <input type="checkbox"/> Postgraduate <input type="checkbox"/>

### Academic discipline

If you are in the academic sector, please tick one of the terms below which most nearly describes the discipline in which you are currently working.

- |   |                          |                             |                          |
|---|--------------------------|-----------------------------|--------------------------|
| 1 History                                     | <input type="checkbox"/> | 11 Geography                | <input type="checkbox"/> |
| 2 Economics                                   | <input type="checkbox"/> | 12 Linguistics              | <input type="checkbox"/> |
| 3 Management & business                       | <input type="checkbox"/> | 13 Psychology               | <input type="checkbox"/> |
| 4 Political science & international relations | <input type="checkbox"/> | 14 Social Anthropology      | <input type="checkbox"/> |
| 5 Environment                                 | <input type="checkbox"/> | 15 Science & technology     | <input type="checkbox"/> |
| 6 Sociology                                   | <input type="checkbox"/> | 16 Stats, comput. & method. | <input type="checkbox"/> |
| 7 Social administration                       | <input type="checkbox"/> | 17 Religion & ethics        | <input type="checkbox"/> |
| 8 Health & medicine                           | <input type="checkbox"/> | 18 Mass community & media   | <input type="checkbox"/> |
| 9 Education                                   | <input type="checkbox"/> | 19 Science policy           | <input type="checkbox"/> |
| 10 Socio-legal studies                        | <input type="checkbox"/> | 20 Other (specify): _____   | <input type="checkbox"/> |

Dataset(s) Needed \_\_\_\_\_

Dataset(s) Purpose:

- Class Assignment
- Research Paper in Fulfillment of Postgraduate Degree
- Academic Research
- Research for other purposes
- Other (specify) \_\_\_\_\_

Title of Research Paper: \_\_\_\_\_

Abstract/outline attached: Yes  No

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## Undertaking on conditions of use

This undertaking concerns the conditions of use of data and explanatory documentation, listed in the accompanying application, supplied to me by The DEREK GORDON DATABANK. These data and explanatory documentation are hereafter referred to as “the materials” which will also include any additional data or explanatory documentation which are not the subject of a separate agreement.

**I hereby undertake:**

- (1) Purpose:** To use the materials only for the purposes of non-commercial research or teaching specified in the accompanying application.
- (2) Confidentiality:** To act at all times so as to preserve the confidentiality of individuals and institutions recorded in the materials. In particular I undertake not to use or attempt to use the materials to derive information relating specifically to an identified individual or institution nor to claim to have done so.
- (3) Acknowledgement:** To acknowledge in any publication, whether printed, electronic or broadcast, based wholly or in part on such materials, both the original depositors and the DATABANK. To declare in any such work that those who carried out the original collection and analysis of the data bear no responsibility for their further analysis or interpretation. To acknowledge Crown Copyright where appropriate.
- (4) Citation:** **Citation of the dataset(s) must include (a) author(s) of the dataset; (b) the date the dataset was published or otherwise made public and (c) the dataset title.**  
**Citation should also state “The data were provided by the Derek Gordon Databank, University of the West Indies”**
- (5) Publications deposit:** To deposit with the DATABANK two copies of any published work or report based wholly or in part on such materials and/or the citation of the published work.
- (6) Copyright:** Not to be distribute copies of the materials to other, nor to make copies of them except as necessary to carry out the purpose specified (see clause 1)

**(7) Access to others:** To give access to the data contained in or derived from the materials (including tables and summary statistics) only to registered users who have received permission from the DATABANK or the owners of the materials; or in the case of datasets for which my purpose of use was stated to be teaching, to give access only to my students who have signed the Students' Undertaking on Conditions of Use Form, a copy of which I will supply to the DATABANK by the end of June each year in which the specified data have been used.

**(8) Derived datasets deposit:** At the conclusion of my research (or at any time at the request of the Manager of the DATABANK) to offer for deposit in the DATABANK on a suitable medium and at my own expense any new datasets which have been derived from the materials supplied or which have been created by the combination of the data supplied with other data. The deposit of the derived datasets will include sufficient explanatory documentation to enable the new data files to be accessible to others.

**(9) Errors:** To notify the DATABANK of any errors discovered in the materials.

**(10) Charges:** To meet the charges for the supply of materials.

**(11) Liability:** To accept that the DATABANK and the depositor of the materials supplied bear no legal responsibility for their accuracy or comprehensiveness.

Signature \_\_\_\_\_  
Insert Signature as an image or Print, Sign & Scan this page

Name (Block Capitals) \_\_\_\_\_

Date \_\_\_\_\_