



SIR ARTHUR LEWIS
INSTITUTE OF
SOCIAL AND
ECONOMIC
STUDIES

GRADUATE STUDIES HANDBOOK

2018-2019

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Message from the Director



Dear Students, a warm and embracing welcome to the Sir Arthur Lewis Institute of Social and Economic Studies, known familiarly to all as ‘SALISES’! We are the research arm of the Faculty of Social Sciences at the University of the West Indies and there are branches of the Institute not only here at the Mona campus, but also at St Augustine in Trinidad and Tobago and Cave Hill in Barbados. In addition to engaging in research on the many problems and concerns that face the Caribbean in the social, political and economic spheres, we are also involved in graduate teaching and supervision for our new MSc in Development Studies and for the MPhil and PhD degrees in Governance and Public Policy, Economic Development Policy and Social Policy.

SALISES is in many respects a one-stop facility. We have our own Documentation Centre, which is a quiet library for research and reflection. We also have the Derek Gordon Data Bank, which is a very useful on-line source of data on a variety of research topics in Caribbean studies. Our main Conference Room is equipped with the latest Polycom hardware and software for on-line teaching and communication, which will facilitate the continued involvement of our fellows at St Augustine and Cave Hill in the teaching programme. Last but not least, we have a lounge facility, equipped with a smart TV, which will provide a venue for relaxation, conversation and more informal seminars and brown bag type discussions.

Once again, welcome and I wish you a happy and successful time with us here at SALISES.

Aldrie Henry-Lee

SALISES Vision

To be an internationally renowned institution for graduate education and research-based solutions in development

SALISES Mission

To influence academic, public and policy debates; by undertaking research and graduate teaching from a Caribbean perspective within a multi-disciplinary, small-country and comparative context

About The Sir Arthur Lewis Institute of Social and Economic Studies

The Sir Arthur Lewis Institute of Social and Economic Studies was established in August 1999 as the result of a merger of the Institute of Social and Economic Research (ISER), established in 1948, and the Consortium Graduate School of Social Sciences (CGSSS), established in 1985. It was named after Sir Arthur Lewis, Nobel Laureate in Economics and the first Vice Chancellor of the University of the West Indies.

SALISES has branches on the three campuses of the University of the West Indies: Cave Hill, Barbados; Mona, Jamaica; and St. Augustine, Trinidad and Tobago. Each branch is headed by a director. One of the directors is appointed University Director, responsible for the overall functioning of SALISES. The current University Director is based at Mona.

The Institute hosts the Norman Girvan Documentation Centre and the Derek Gordon Data Bank and a tireless and dedicated faculty from the three campuses and administrative staff in a small group atmosphere.

The mandate of SALISES is to conduct training and research of a regional, multidisciplinary and policy-oriented nature to serve the needs of small developing countries like those in the Caribbean. It has been designated as one of the principal units at the core of the university's School of Graduate Studies and Research.

The Institute has published an extensive list of monographs and books over the years. In addition, three journals are produced by the Institute: Journal of Eastern Caribbean Studies (Cave Hill); Social and Economic Studies (Mona); Caribbean Dialogue (St. Augustine). A series of seminars, special lectures and an annual conference are hosted by SALISES. Information on these activities

can be obtained from the SALISES website.

The staff of the Institute consists of active researchers in the social sciences who have published in regional and international periodicals and have been policy advisors and consultants to several organisations in the Caribbean region.

Upon the successful completion of your respective programme, we encourage you to join the Alumni to provide support and encouragement to new students.

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Email: salises@uwimona.edu.jm

Website: <http://www.uwi.edu/salises/>

: <https://www.facebook.com/salisesmona/>

: <https://twitter.com/salisesmona>

Opening Hours

Semesters I & II

Monday to Thursday: 8:30am – 6:30pm

Friday: 8:30am – 4:30pm

Summer Term and Semester Break

Monday to Friday: 8:30am – 4:30pm

Research Staff



University Director

Professor Aldrie Henry-Lee

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Interest: Child Rights and Poverty



Professorial Research Fellow
Professor Patsy Lewis
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Interest: International Relations,
Regional Integration and Small State
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Senior Research Fellow
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Interest: Information and
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Community and Social Informatics
Virtual Communities
Communities of Practice
Research Methods



Senior Research Fellow
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Interest: Allied Microeconomics,
Economic Growth Theory and
Economic Methodology



Research Fellow

Dr Terri-Ann Gilbert-Roberts

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Interest: The Politics of Development and the Intersection of Governance, Regionalism and Youth Development



Research Fellow

Dr Dacia Leslie

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Interest: Offender Reintegration, Human Development, Evidenced-based Policymaking and Identity Management



Research Fellow

Dr Natalie Dietrich Jones

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Interest: Migration and Border Studies,
Qualitative Research, Critical Realist
Methodology



Research Fellow

Dr Kevin Williams

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Interest: Political Economy and
Applied Economics

Administrative Personnel

SALISES MSc
Coordinator

Dr Terri-Ann Gilbert-Roberts

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SALISES MPhil/PhD
Coordinator

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SALISES Administrative
Secretary - MSc

Miss Rushana Mighty
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SALISES Administrative
Secretary - MPhil/PhD

Mrs Marsha Grey-Lewis
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Registry Personnel

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Senior Assistant Registrar,
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Manager, Office of
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Student Administrative
Services

Mrs Camille Campbell
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Entry Requirements

Minimum requirements for admission to the MSc Development Studies programme are:

- i. a minimum GPA of 2.5 or a Lower Second Class Honours degree or its equivalent
- ii. interview and satisfactory diagnostic test results
- iii. two references.

Minimum requirements for admission to the MPhil programmes are:

- i. an approved graduate degree
- ii. research proposal
- iii. two references.

Minimum requirements for admission to the PhD programmes are:

- i. an approved MPhil degree awarded primarily for research or approval of upgrade application from MPhil
- ii. research proposal
- iii. two references.

Application Procedure

The Office of Graduate Studies and Research is responsible for the acceptance and processing of all new applications and transfers to graduate studies at the University of the West Indies. For information on the application procedure, please visit the Graduate Studies and Research Information Portal (GRIP) at www.uwi.edu/grip.

Orientation

Attendance to orientation by newly-admitted students is mandatory. During orientation, students will meet staff, learn about the institute, and receive information about the programme of study.

Academic advising, though available to all students throughout the course of study, is particularly emphasized for new students. The primary purpose of academic advising is to assist students in planning, monitoring, and successfully managing their chosen field of study, in relation to clear career objectives.

Registration Regulations

- i. Registration is done on an annual basis.
- ii. Registration for a course is complete when financial obligations to the University have been fulfilled.
- iii. Deadline for changes to registration will be prescribed in University Regulations.
- iv. Application for late registration, late adjustment to registration and retroactive registration and adjustment may be subject to a fine determined by the Board for Graduate Studies and Research.
- v. Students may be registered full time if employed for less than forty (40) hours, otherwise part time status applies.

Withdrawal and Re-admission Regulations

- i. If enrolled full time and two courses or components of courses amounting to two courses are failed in an academic year, a warning letter will be issued. A full time student who has failed more than two courses or components of courses amounting to more than two courses throughout the duration of study will be asked to withdraw from the programme for poor academic performance.
- ii. If enrolled part time and one course or components of courses amounting to one course is failed in an academic year, a warning letter will be issued. A part time student who

has failed more than one course or components of courses amounting to more than one course throughout the duration of study will be asked to withdraw from the programme for poor academic performance.

- iii. The Board for Graduate Studies and research determines the length of time a student is required to remain out of a programme before applying for readmission.
- iv. The credits earned prior to withdrawal from the programme will be credited upon the successful application of readmission into the programme after withdrawal for poor academic performance.
- v. Application for readmission or waiver of the requirement to withdraw will be considered on its own merit and will only succeed if the Board for Graduate Studies and Research is satisfied that circumstances relating to the reason for withdrawal have been substantially altered.
- vi. Students may voluntarily withdraw from the programme at any point. Refunds will be in accordance with the UWI Refund Policy.

Leave of Absence Regulations

- i. A candidate who does not wish to commence studies in the year of acceptance may indicate the intent to defer until the following academic year to the Office of Graduate Studies and Research.
- ii. A student who will be unavoidably absent from the programme for a semester or more must submit a leave of absence form for support of the Director then submission to the Office of Graduate Studies and Research for consideration.
- iii. Leave of absence may be granted for one semester or for an academic year. Applications for leave of absence for Semester I must be submitted before the end of the first week of October and for Semester II, before the end of the first week of February. Students are responsible for amending registration.

- iv. Late applications for leave of absence may be subject to a fine to be determined by the Board for Graduate Studies and Research.
- v. Leave of absence will not be granted for more than two (2) academic years or four (4) semesters over the duration of study.

General Examination Regulations

- i. Candidates are required to pass both written examinations and coursework. In respect of any candidate who fails the coursework or written examination at the first attempt, the examiners shall recommend to the Campus Committee whether a second attempt should be permitted.
- ii. Candidates allowed a second attempt at a course, having failed either the coursework or the written examination at the first attempt, will be required to rewrite only that component which was failed, unless the Campus Committee decides otherwise.
- iii. Marks allotted to the component passed will be credited to the candidate at his/her second attempt of the course.
- iv. Candidates who repeat any course shall not be eligible for the award of degree with distinction.

Re-sit Regulations

- i. A student who fails coursework assignments shall be required to submit newly assigned coursework within four weeks of official notification of the examination results. This applies if the outstanding coursework is the only assignment required for the completion of the degree.
- ii. In instances where a medical report is submitted and accepted, the examiner will provide an opportunity for the student to re-sit the examination/coursework outside of the period of normal offering if it is the only assignment required for the completion of the degree.

Fees

The fees of the University can be viewed at <https://www.mona.uwi.edu/content/check-fees>.

Exchange Rate US\$1 = J\$130

Tuition

Degree Programme	Full Time USD	Part Time USD
Master of Science	6,500.00	3,250.00
Master of Philosophy	2,500.00	1,250.00
Doctor of Philosophy	2,000.00	1,000.00
Other Fees		
Description	USD	
Cost Per Credit	181.00	
Three Credit Course	543.00	
Re-sit Exam/Course Work Only	272.00	
Miscellaneous Fees of UWI	JMD	
Full Time Students Residing on Hall	23,910.00	
Full Time Students Not Residing on Hall	15,610.00	
Part Time and Specially Admitted Students	15,610.00	
Exam Only Students	15,610.00	
ID Card First Issue/Renewal	500.00	
ID Card Replacement	750.00	

Re-sit

- a) In cases where a student is registered for a component of a course only, that is, either exams or coursework to complete his/her degree, the re-sit exam/course work only and miscellaneous fees are applicable.
- b) Where a student is registered for an entire course to complete his/her degree, the three credit course and miscellaneous fees are applicable.
- c) Where a student is taking two courses, as a part-time student, in addition to repeating a component of a course, the part-time tuition and miscellaneous fees are applicable.
- d) Where (i) the research paper and up to two (2) parts of a course are outstanding or (ii) the research paper and one part of up to two (2) courses are outstanding, the part-time tuition and miscellaneous fees are applicable.
- e) Where only the research paper is outstanding, the three credit course and miscellaneous fees are applicable.

Degree Programmes

The following graduate degree programmes are offered by SALISES to qualified applicants:

Master of Science (MSc)	Development Studies
Master of Philosophy (MPhil)	Economic Development Policy
Master of Philosophy (MPhil)	Governance and Public Policy
Master of Philosophy (MPhil)	Social Policy
Doctor of Philosophy (PhD)	Economic Development Policy
Doctor of Philosophy (PhD)	Governance and Public Policy
Doctor of Philosophy (PhD)	Social Policy

MSc Development Studies

The MSc in Development Studies programme fulfills the UWI's strategic vision geared towards producing the ideal graduate with the requisite leadership training and an interdisciplinary grasp of the social sciences.

The programme is offered over one year and one summer full time or two years and two summers part time. The programme is designed to:

- a) Expose students to recent developments especially in small developing countries;
- b) Facilitate an understanding of the principles and practices of policy formulation, implementation and evaluation;
- c) Equip students to use quantitative and qualitative techniques in decision-making; and
- d) Equip students with the skills to undertake research in policy analysis.

In addition to a firm grounding in contemporary social, political and economic affairs, the degree features a novel leadership seminar, a practical in-course approach to research methodology and a very useful technical writing seminar. Significant space is made available for the selection of electives from across the UWI, so that prospective candidates can, with the assistance of the SALISES faculty, design their own degree to suit existing or prospective job requirements.

Candidates must pursue a course of study comprising thirty-six credits, nine core courses and three graduate level electives from across the university. A full time student is required to complete four courses per semester and a part time student, two courses per semester. Each SALISES course carries a weighting of three credits.

Degree Requirements for Full Time Students (one year and one summer)

Semester (I)	Semester (II)	Summer
SALI6012	SALI6031	SALI6203
SALI6205	SALI6206	SALI6060
SALI6200	SALI6023	Elective
LANG6099	Elective	Elective
Total credits = 12	Total credits = 12	Total credits = 12

Degree Requirements for Part Time Students (two years and two summers)

Year (1) Semester (I)	Year (1) Semester (II)	Summer
SALI6200	SALI6206	SALI6203
LANG6099	SALI6023	Elective
Total credits = 6	Total credits = 6	Total credits = 6
Year (2)Semester (I)	Year (2)Semester (II)	Summer
SALI6012	SALI6031	SALI6060
SALI6205	Elective	Elective
Total credits = 6	Total credits = 6	Total credits = 6

SALISES Electives

Course Code	Course	Semester Offered
SALI6109	Social Investment in Children	Semester II
SALI6106	Deviance, Conflict and Social Management	Summer
SALI6204	Regional and Domestic Policy Analysis and Management	Summer
Total credits = 9		

Course Description

SALI6012 Research Methods in the Social Sciences

The primary objective of this course is to expose students to research methodologies in order to enhance their capacity to conduct research projects. The course is also designed to ensure that students have an appreciation and understanding of the following: (i) the role of the philosophy of science in the research process; (ii) ethical issues in the conduct of social research; (iii) research design and preparation of research proposals.

SALI6205 The Global Political Economy

This course aims to provide students with an appreciation of the main structures of global governance— state and non-state—and their evolution over time, so that they can better understand the congealing environment within which states and other actors operate. This course presents a broad overview of the global economic and political architecture which establishes the context within which small states operate. It also facilitates general insight into the regime-making of major global institutions by exposing students to the main intellectual perspectives and approaches that legitimize as well as underpin them. Students gain an analytic appreciation of the evolution of the global system and the main regulatory structures that exist as well as the distribution of power within the system. They will also leave with an understanding of the main theoretical perspectives underpinning the system and their evolution over time. Ultimately, students will benefit from a rounded understanding of the workings of the global economic and political system and how this shapes small states' policy options. An appreciation of such interaction shall provide the basis for a better understanding of the policy context within which small states operate. The course follows an inter-disciplinary approach, drawing on faculty trained in economics, politics, international relations and sociology. It is designed so as to attract students from all disciplines within the Faculty of Social Sciences.

SALI6200 Understanding Contemporary Society and Development: Theories of the Present

This course is intended to inculcate students with a sense of some of the main theoretical ideas, positions and personalities that have guided the process of understanding contemporary society and the historical processes of globalization. It will introduce the students to the critical ferment and dissent that is present in theorizing and engaging with modern social change and development, drawing on literature that cuts across social spaces, geographies and history. It will thus provide students with an opportunity to develop and broaden their theoretical understanding of the ‘modern’ world, as well as, of the central problems debated within development studies, such as neo-liberalism and globalization, capitalism and inequality, social justice and freedom. The course will examine the scope offered by these frameworks and ideas for addressing, or speaking to, the entanglements between the social, economic, political and cultural forces which underpin social change, or development, and the form of progress. It will therefore provide students with a basis for sustaining a critical examination of the analytical frameworks reviewed and interpretive positions being advanced for understanding contemporary society and development. The course will also encourage students to reflect on aspects of the contemporary ‘crises of the present’ in order to assess the value of the contending approaches’ power to analyze the modern world and guide action to address such crises.

LANG6099 Advanced Academic English Language Skills for the Social Sciences

The course will be offered for one semester, three hours per week, and will include components in reading, writing and oral communication. The integrated approach to these three areas will equip students with the requisite skills for effective engagement in academic discourse. Advanced Academic English Language Skills for the Social Sciences involves critical and disciplinary reading, and writing in modes appropriate to this discipline, and a research

or critical paper within the student's own discipline/area of focus. The course offers an immersion into the academic community whose conventions the students need to learn. In this course, students learn about their academic community as they explore the discourse of the community with guidance as to how to articulate the writing conventions necessary to be successful in their major fields. After successfully completing this course, the students can be assured of a rudimentary understanding of the kinds of writing expected of them within their disciplines at the graduate level.

SALI6031 Techniques of Applied Social Statistical Analysis

This course is primarily geared toward enhancing students' abilities to use and interpret statistical data in social research and decision-making contexts based upon their engagement with elementary and intermediate-level statistical techniques. Students will be exposed to elements of descriptive and inferential statistics in the context of questions and problems that emerge in applied social settings and policy-relevant studies. In this regard, the relevance of univariate, bivariate and multivariate statistics will be highlighted and reinforced especially as tools for social decision-making. The course recognizes the theoretical foundations that underlie statistical decision-making in applied research and introduces students to essential laws, theorems and theoretical distributions that are critical in informing such decisions. Additionally, students are exposed to discussions and practical scenarios that will enable them to appreciate the utility of associated statistical measures, their computation and their interpretation. This should enable students to use appropriate socio-economic statistics in needs assessments to determine needs and in the formulation, development and implementation of development policy. As such, exposure to this course would enhance students' capacity to function in policy and related environments without requiring further training from their employers. Students will also be introduced to SPSS in order to enhance their skills in data management, data manipulation, data analysis and the interpretation of SPSS output.

SALI6206 Small States' Development: Challenges and Opportunities

This course locates small states, their experiences of development and their attempt to theorize these experiences at the centre of its analytical focus. The perspective adopted will be broadly comparative, drawing on a range of constitutional typologies – formally independent, semi-autonomous and independent – across different geographic regions. This will be illustrated by way of a more focused examination of a range of issues covering the main disciplinary areas—political, social, economic and environmental. The course also explores the relationship between small states, global institutions and the challenges and opportunities that these present. A discussion of national approaches will be supplemented by analysis of small states' experiences in addressing challenges of development, and the regional organizations they have created to do so. Grounded in an inter-disciplinary approach, the course draws on faculty and policy practitioners trained in fields such as Economics, Politics, International Relations and Sociology. At the end of the course students are expected to view small states experiences through an inter-disciplinary lens, which should strengthen their competence to make appropriate policy responses.

SALI6023 Monitoring and Evaluation

Monitoring and evaluation must become a priority if Caribbean programmes and initiatives are to be effective in addressing the myriad of challenges faced by the region. Our fledgeling M&E culture needs to be nurtured through training, advocacy, and policy development. Given the urgent need to build and strengthen M&E capacity at the national level, Universities throughout the Caribbean have a vital role to play in creating a critical mass of individuals with competencies in monitoring as well as evaluation. The aim of this course is to impart a theoretical and applied orientation to the discipline of Monitoring and Evaluation and to demonstrate these through the understanding and application of M&E theory. All

projects and programmes have goals. These may vary in their specific objectives and activities. Some are service - oriented while others are for economic returns. In recent times, monitoring and evaluation have been embraced throughout public and private institutions as they seek to achieve accountability and to demonstrate results. The course is especially designed to impart knowledge while meeting the monitoring and evaluation needs of a wide range of organisations including government and the private sector. The course content applies to the policy, programme and project environments which require robust monitoring and evaluation.

SALI6203 Leadership Seminar

This course seeks to educate leaders in an interdisciplinary course of study who can manage teams of professional of varied disciplines in policy-formation and implementation in the public and private sectors of Caribbean economies.

SALI6060 Research Paper

This course provides for the authentic assessment of research competencies gained in the MSc Development Studies programme. It is a core (compulsory) course in which each student will undertake a modest piece of independent research on a topic which interests her/him and is relevant to the discipline. Each student will be assigned a supervisor to guide them in the planning and execution of the research project and preparation of a Research Paper. Students will draw on the knowledge, skills and attitudes acquired in SALI6012: Research Methods in the Social Sciences and SALI6031: Techniques of Applied Social Statistical Analysis; as well as philosophical and theoretical approaches to Development explored in other courses of the MSc. Programme.

SALI6109 Social Investment in Children

This course seeks to examine the critical social issues and social

policy challenges in relation to children. The dimensions and causes of child vulnerability will be discussed within several theoretical frameworks. Current policies and programmes in developing countries to reduce vulnerability of children will be assessed. Cross-cutting issues in the course will be discussed using gender and stratification analyses. The objectives of the course are to: sensitize students about the issues facing children, especially children in developing countries; expose students to the international, regional and local commitments and conventions that provide standards on how children should be treated; train students in social investment analysis and particularly social investment in children; sensitize students on issues and challenges in the formulation, implementation and evaluation of policies and programmes in relation to children.

SALI6106 Deviance, Conflict and Social Management

The course focuses on isolating, understanding and analyzing the various structural contexts that produce conflict, deviance, violence (including criminal and family violence), and ultimately, divide societies. It also gives simultaneous attention to the peculiarities in those contexts that inevitably work to prevent or discourage peace. The specific aims of the course are to: examine the characteristics of deep-rooted conflicts and analyze the nature of much of high levels of deviance, crime, violence and internecine political “tribal” warfare; critically examine the theoretical frameworks that underline peace-building strategies and approaches; understand the complexities and challenges involved in implementing national peace building strategies; provide policy directions for the prevention and reduction of conflict o Prepare a crime prevention strategy.

SALI6204 Regional and Domestic Policy Analysis

This course is intended to develop students' understanding of the context for the development and management of public policy in the Caribbean. It looks at the development of public policy in the Caribbean present and is therefore to be situated in an assessment of the nature of public policy in the neoliberal period. To appreciate that dynamic, students will be expected to analyze how international organizations and trends have determined the character of Caribbean public policy but also through an examination of how that broader global context intersects with regional and domestic imperatives. The course therefore emphasizes the relationship between global and local in shaping public policies in the Caribbean. It takes a case studies approach, which allows students to appreciate how these imperatives function within specific policies. This summer, the case studies will cover: the free movement of people in the Caribbean, regional gender policies, the Jamaican policy on poverty and Vision 2030 (Jamaica) and the UN Sustainable Development Goals.

MPhil and PhD Programmes

The MPhil and PhD degree programmes are research-oriented. The MPhil degree programme requires the candidate to:

- a) Demonstrate a satisfactory level of knowledge of the chosen subject area
- b) Write clearly and in a logical and ordered fashion;
- c) Use appropriate research methods and techniques competently;
- d) Display an ability to analyze critically and evaluate independently the relevant literature and related material; and
- e) Make an advance in knowledge of the subject.

The PhD degree programme requires candidates to:

- a) Achieve the objectives as specified for the MPhil degree programme;
- b) Make a significant, original contribution to knowledge; and

c) Produce a thesis which is worthy of publication.

Degree Requirements for the MPhil/PhD Degree programmes

Year (1) Semester (I)	Year (1) Semester (II)	Year (2) Semester (I)
SALI6051	SALI6052	SALI6050
Total credits = 3	Total credits = 3	Total credits = 3

Students are required to register for RETH9006: Thesis (Social Sciences) from admission into the programme until the submission of the thesis for examination.

Graduate Research Seminars

Faculty	Seminar I		Seminar II		Seminar III
	MPhil Code	PhD Code	MPhil Code	PhD Code	PhD Code
Social Sciences	GRSM 6601	GRSM 9601	GRSM 6602	GRSM 9602	GRSM 9603

Duration of Study

- A full time MPhil degree candidate is required to submit a thesis on an approved subject for examination not less than two calendar years and not more than five calendar years after registration
- A part time MPhil degree candidate is required to present his/her thesis for examination not less than three calendar years and not more than seven calendar years after registration
- A full time PhD degree candidate is required to present his/her thesis for examination not less than three calendar years and not more than six calendar years after registration.
- A part time PhD candidate is required to present his/her thesis for examination not less than four calendar years and not more than eight calendar years after registration.
- Candidates who are seeking to be upgraded from the MPhil to the PhD

programme may apply to after two years subject to the procedures currently prescribed by the Board for Graduate Studies and Research. Be guided by regulations 1.40 to 1.44 in the Board for Graduate Studies and Research Regulations for Graduate Diplomas and Degrees 2014 accessible on the Office of Graduate Studies and Research website.

Course Description

SALI6051: Research Design and Management

This course examines the philosophy of science and the research process, alternative research designs, time and information management principles, the process of selecting a research method, research ethics and professionalism, writing and presentation skills, the use of data sources, study skills and the management of research, the student supervisor relationship, and managing information to support the research process. Students will be required to submit a research process. Students will be required to submit a research paper related to material taught in the course.

SALI6052: Specialised Research Methods

This course consists of selected qualitative and quantitative research methods which the candidate may have to use in his/her research. The student will be exposed to the use of computer programs written for the selected methods. Students will be required to submit a research paper utilizing one or more of the research methods taught in the course.

SALI6050: Directed Readings on Thesis Topic

The purpose of this course is to expose students to the literature relevant to their thesis. Students will be required to (i) conduct one seminar or make one class presentation and (ii) submit a critical review of the literature relevant to the thesis topic during the semester. Students will be deemed to have passed or failed this course based on the oral and written submissions.

Thesis

The length of the thesis for the MPhil degree should not normally exceed 50,000 words excluding footnotes and appendices.

The length of the thesis for the PhD degree should not normally exceed 80,000 words excluding footnotes and appendices.

Be guided by the Thesis Guide published by the Board for Graduate Studies and Research for the requirements for the presentation of theses available on the Office of Graduate Studies and Research website. Theses not presented in accordance with the provision of the Thesis Guide shall not be sent for examination.

Ethics Submission Guidelines for Students (and Supervisors)

All students who are pursuing **research involving human participants** must submit their research proposals for ethical review. After submission to the SALISES Internal Ethics Committee, you may also be required to submit your proposal to the UWI Ethics Committee of the Mona Campus. Please follow the following steps:

1. **Familiarise yourself** with the “*UWI Policy and Procedures on Research Ethics*”, February 2011 (especially sections 3.4, 3.5, 9.1) <https://sta.uwi.edu/ordkt/documents/UWIPolicyonResearchEthics.pdf>
2. **Prepare your proposal** according to the “*Guidelines for Preparing Research Proposals: A Handbook by the UWI Ethics Committee*” (especially pp. 9-11 and summary on pp.42-46). Importantly, the proposal must include the “*Information for Review of Research Involving Human Subjects Checklist*”. Download these documents from the UWI Ethics Committee website for guidance: <http://www.mona.uwi.edu/fms/uwi-ethics-committee>

3. **Send your full proposal to your Supervisor** for her/his review of subject-matter and methodological appropriateness.

4. Once your Supervisor is satisfied with the content of your proposal, **ask your Supervisor, as the Principal Investigator to sign the Checklist and prepare a cover letter to the Director of SALISES**, requesting internal ethics review.

5. **Check the Schedule of meetings** of the SALISES Internal Ethics Review Committee, which will normally meet twice per semester in September, November, January and May. The schedule will be published at the start of the academic year.

6. **Submit your proposal**, with signed cover letter and checklist, **at least one week before the published meeting date**. Deliver one printed copy to Miss Rushana Mighty in the Main Office; and one electronic copy, via email, to the Chair of the Ethics Committee at the following addresses:

terriann.gilbertroberts@uwimona.edu.jm and
rushana.mighty02@uwimona.edu.jm

The Committee will inform you of whether amendments to your proposal are required to meet ethical standards; and also whether you will be required to submit your proposal to the UWI Ethics Committee. Please note that the UWI Ethics Committee meets once per month (except August) in each calendar year. You are required to submit your documents to that Committee at least four weeks before the meetings. The schedule of meetings is found here: <https://www.mona.uwi.edu/fms/uwi-ethics-committee>

Thesis Supervision

Upon admission, each student will have a designated thesis supervisor from the academic staff of the Institute. It is important that students consult with their supervisor on a regular basis. It is the responsibility of the students to be aware of programme

requirements and deadlines; to work within these deadlines; to communicate regularly with their supervisor and to submit progress reports as required.

Disagreement Resolution Procedure

These procedures are intended to aid in the resolution of conflicts between graduate students and their supervisors (or supervisory committees). It is important to remember that students should always attempt to resolve such conflicts within their department before seeking outside assistance, and the confidentiality of the issues raised at each step will be ensured to the greatest possible extent.

If you find yourself in a conflict with your supervisor or supervisory committee, you should follow these steps, in this order:

1. Informal discussions with your supervisor. Discuss the matter tactfully with the supervisor - he/she is often unaware of the problem and will usually be happy to help find a satisfactory solution.
2. Discuss with the MPhil/PhD Coordinator.
3. The MPhil/PhD Coordinator should attempt to resolve the conflict, either by providing mediation or making alternative arrangements for the continued supervision of the student if the student is otherwise performing satisfactorily in the program.

If your supervisor is the MPhil/PhD Coordinator, follow steps 2 and 3 above with the Director.

Change of Supervisor Request

In exceptional circumstances, the student may request in writing from the Assistant Registrar, Office of Graduate Studies and Research through the Director, a change of supervisor with reason. Upon approval of request, a new supervisor will be identified. If a new supervisor is not identified, the student may be required to withdraw from the programme without recompense.

Some Notable Alumni



The Right Honourable Andrew
Holness
Prime Minister, Jamaica



Professor Ian Boxill
Deputy Principal, University of the
West Indies Mona Campus



Dr Annicia Gayle-Geddes
Author and Social
Policy/Programme Development,
Monitoring and Evaluation
Consultant, Caribbean Development
Bank (CDB)



Mr Robert H.P. Hill, J.P.
Town Clerk, Kingston and St.
Andrew Corporation (KSAC)



Miss Yaneek Page
Entrepreneur



Miss Diane Quarless
Chief of Economic Commission for
Latin America and the Caribbean
(ECLAC) Subregional Headquarters for
the Caribbean



Mrs Carol Saunders-Hammond
Director, Citizenship Services –
Passport, Immigration and
Citizenship Agency (PICA)



Dr Dwayne Vernon
Executive Director, Social
Development Commission

